



# ABC Pre-Certification Course Renewal Policy

## POLICY:

Upon expiration of a precertification course's initial 3-year approval, the provider may request the course be renewed for one additional 3-year period if the following have not changed:

- course content
- method of delivery
- requirements for successful completion
- instructors

If there have been significant changes to the above, the course provider may be required to submit a new application, application fee and required supporting documentation. Failure to notify ABC of any program changes may result in termination of the course approval.

After the initial approval and one renewal period (total of 6 years) the course provider must submit a new application for initial course approval.

## FEE SCHEDULE:

Fitter Pre-certification Courses – \$150 renewal fee

Pedorthic Pre-certification Courses – \$400 renewal fee